



## Region I ODP Tournament Chaperone Guidelines

**Room Keys:** Just a suggestion, you may want to give 1 key to roommates to share and hold 1 key to each room for emergency lockouts. This way you would not have to call and wait for campus personnel to unlock rooms. You will be given a receipt for all keys returned and will be marked if any are lost or broken. Lost/broken key charge is \$50.00 each. The state association will be billed for all lost/broken keys.

It is against fire/safety regulations for anyone to move, reorganize or shift furniture in the dorm rooms. **Under NO** circumstances can the following be done: (1) lay mattress on the floor in rooms and (2) attempt to place additional players/chaperones in any other than the room originally assigned

**REMINDE** players that they are guests here with regard to behavior, wasting of food products and respect for all others using the facility. Your meal times will again be based on your game schedule and we will make those times available to you once the schedule has been placed up on the website. Meal tickets will be given out to the administrator/chaperone that checks in the team on Friday. **NO ONE** is permitted into the dining hall without a meal ticket. Unused meal tickets cannot be turned back in for a refund as the meals are guaranteed two weeks prior to tournament.

**Water Bottles:** **NO** water bottles are permitted in the dining hall. You **MUST** fill from the water in the dorm buildings. We are attempting to make arrangements to have an ice bucket near the entrance of the dining hall for your use. We will confirm that with the chaperone/administrator upon check in.

**SCREENS MUST** be kept in the windows. Do not remove from the windows. If they fall out, please retrieve them.

**NSA Payment Responsibility for Damages in the Dorms:** It will be the responsibility of each State Association to pay for any damages incurred to the rooms and floors that their teams have been assigned. It will be the responsibility of each State Association to get reimbursement for those damages from their teams assigned to the rooms and dorms. State Associations will be notified via the Final Payment due sent by the Region to each State Association after the ODP Tournament. They will be so notified as to what age group boys or girls and the building and dorm room that had the damage.

**Safety and Security:** The phone extension for **Security** is **X5029** and the extension for **Emergency** is **X5021**. Obviously for safety reasons, do not allow the players to climb in and out of windows, on the roofs, or hang out of the windows.

**Parking:** Park only in the designated parking areas. If you park in a fire zone, you will be ticketed and possibly towed by Campus Security and the local police department. Please inform your parents of this. A fire truck or ambulance **MUST** be able to access all the roads and buildings. Campus Security will have a complete housing list and will inform the Tournament Committee of any and all situations and problems. As a chaperone, you will be given a Resident Parking Pass. There will be 2 issued per team. Do not give them away as you will not be given additional parking permits. They are for you to use so you can park closer to the dorm building that you are residing in. However, if you park in a **NO PARKING ZONE**, you will be ticketed and possibly towed. **YOUR PARKING PASS WILL NOT GIVE YOU ACCESS TO THE FIELDS AT RIDER.** They will be color coded for the dorm buildings.

\*\*\*\***Check In** will begin on Friday at 1:00pm at **STUDENT RECREATION CENTER** (it is the new building located next to the Alumni Gym) and end at 4:00pm **SHARP!!!!!!**. **We will be set up in the lobby area.**

\*\*\*\***Check out time deadline is 12:00 Noon on Sunday.** There are no exceptions!! You must turn in all keys at the Main HQ tent at Rider. Employees of Rider University will be set up at 7:30AM on Sunday to take back you team keys. All keys not returned by the deadline are considered lost and the state association will be billed. Please make sure your parents understand this!!

**IMPORTANT REMINDER:** Please remember to ask your players, coaches and parents to be patient and kind at all times to all persons. The Committee has worked for months to make this event the best in the United States for our state teams. You represent your home state, Region I and, most importantly, yourself

I will be at Rider Headquarters tent for the weekend, please feel free to stop by if you need something. Because of you, the players from Region I are the best! Thank you for volunteering to be a chaperone!

Flo Egan  
Region I ODP Tournament Committee Member